

# ACC

## Architectural Control Committee of the Birchwood Homeowner's Association SHORT FORM APPLICATION

01/22/2018

Property Owner's Name:

Address:

Daytime Phone:  Evening Phone:

Description of Project (Attach additional pages if necessary):

Property Owner's Signature: \_\_\_\_\_

Date:

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### CHECK ONE:

- Repaint house/shutters/trim (Include paint swatches)
- Re-Roofing (Provide description/color, include swatch and/or brochure)
- Removal of trees that are diseased or damaged (larger than 10")
- Mailbox replacement (Include photo)
- Landscaping Changes
- Installation/Changes to Playground Equipment
- Fence (Include drawing/plan with dimensions)
- Garden
- Other:

| Member |           | Board Use Only           |                          |   |
|--------|-----------|--------------------------|--------------------------|---|
|        |           | Approve                  | Disapprove               | Date  |
| _____  | _____     | <input type="checkbox"/> | <input type="checkbox"/> | <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> |
| Name   | Signature |                          |                          |   |
| _____  | _____     | <input type="checkbox"/> | <input type="checkbox"/> | <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> |
| Name   | Signature |                          |                          |   |
| _____  | _____     | <input type="checkbox"/> | <input type="checkbox"/> | <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> |
| Name   | Signature |                          |                          |   |

*No Structure shall be commenced, erected, placed, moved onto or permitted to remain on any Lot nor shall any existing Structure upon any Lot be altered in any way which materially changes the exterior appearance of the Structure or Lot, unless plans and specifications therefor shall have been submitted to and approved in writing by the ACC*

Please allow at least one week for the approval process. Approval must be signed off on before the work begins.  
Submit form to: Heritage Property Management, 500 Sugar Mill Road, Suite 200B, Atlanta, GA 30350  
Or Email this form to: [arc@heritageproperty.com](mailto:arc@heritageproperty.com)